

# Cartwright Gardens Community Liaison Group

## Meeting minutes

18<sup>th</sup> October 2016

Chair:	Bob McIntyre	Judd street business
Committee:	Miriam Campbell	Church representative
	Steve Cowan	Sinclair Sandwich street
	Nigel Kemp	Business Representative
	David Stephens	UoL representative
	Paul Cockle	Crescent hotel
	Tony Tugnet	BCAAC / Local resident
	Attendees:	Andrew Baster
	Elizabeth Paul	Sinclair Sandwich street
	Jane Phillips	Sandwich Street Resident
	David Berry	UPP
	Sam Hollex	UPP Garden Halls
	Glen Fenemore-Jones	Sandwich Street Resident
	Drora Rothschild	Studios to let
	Hadi Shubber	Studios to let
Apologies:	Debbie Radcliffe	BCAAC / Local resident
	Gareth Maeer	Marchmont Association
	Gajan Raaj	Hotel representative
	Kleoniki Kourmpi	UoL Garden Halls Warden
Distribution:	All of the above	

### 1. Apologies

### 2. Previous minutes and matters arising

#### Outstanding Actions:

**Action CLG:** CLG to agree the catchment area for a 50% reduction on tennis fees and provide David Berry with a drawn red line around a map detailing the area

**Action David Berry:** Look into the situation with the tree roots affecting the pavement and railing on the crescent side of the gardens. This will include looking into TPO's in the gardens and tree surgery options before occupation

**Action UPP:** Distribute delivery management plan to CGCLG **COMPLETE**

**Action UPP:** Arrange a date for site visit from the CGCLG **COMPLETE**

**Action UPP:** Roles available for site to be advertised on CGCLG website- **COMPLETE**

### 3. Construction and operational update

No presence from Multiplex at meeting.

Hard landing, UPP were granted preferential occupation

Snagging and defects to be done

Garden Halls is fully occupied

Positive feedback from Sandwich Street residents on the trees that have been planted on corner of Sandwich Street and Hastings Street.

### 4. Noise

Complaints from residents around noise from students, particularly outside Hughes Parry Tower on the pavement, and the opposite pavement by Cartwright Gardens. Studios to let (Cartwright Gardens/Mabledon Place) particularly effected by noise/gatherings.

Sandwich Street – use of these entrances will cease from Friday 21<sup>st</sup> October and the main entrance will be used as safe access internally has now been achieved by Multiplex.

UPP recapped the Student Management Plan section covering noise and noise complaints for all CLG members/attendees (below) and will send out contact details for reception of Garden Halls where any noise complaints should be reported to.

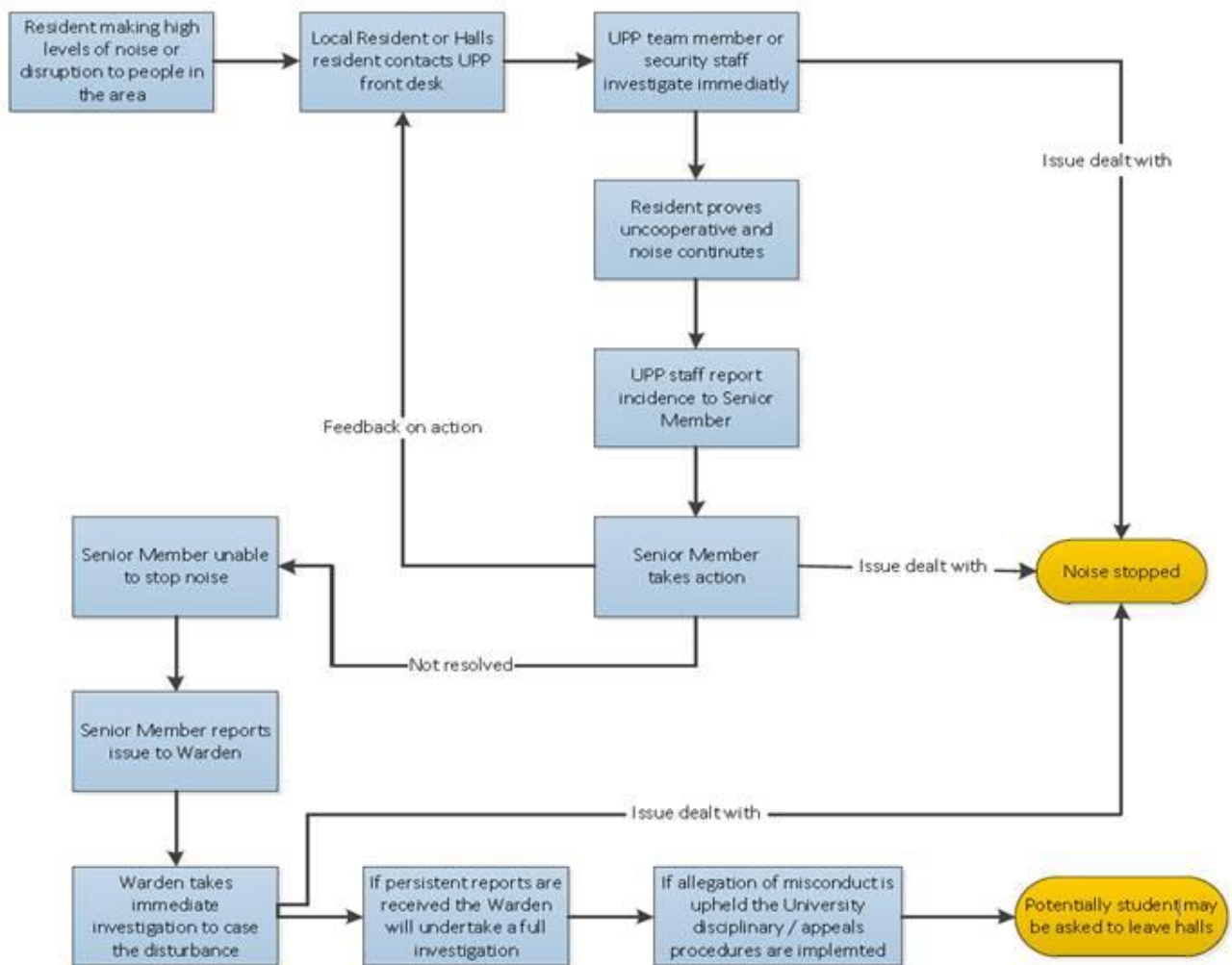
In addition to this the warden team are doing the following:

- Patrols of the perimeter, and of Hughes Parry tower
- 12pm and 1am patrols
- Warden had sent 3 warning letters for noise
- Guest policy enforced and guests asked to leave
- Posters around building on noise and consideration of neighbours

**Action:** UPP to provide reception telephone number – Garden Halls Reception: 03332413485 (24hour)

**Action:** UPP to underline noise complaints policy with staff and ensure they are aware of the escalation policy and reiterate quiet hours policy (11pm-7am to all staff)

**Action:** UPP to ensure smoking is encouraged away from the cover of HTP



## 5. Flyposting

Not authorised by UPP, in public space

**Action:** Remove lamp post posters

## 6. Pavement on Cartwright Gardens

Work to pavement on Cartwright Gardens is to be completed by Camden Council – no date passed to UPP as yet

**Action:** UPP to advise when notification from Camden has been received

## 7. The Gardens



Gardens still are under Multiplex control, however UPP are ensure that they are being locked nightly. Once Gardens are handed over the Open Space Management Plan will come into effect.

**Action:** UPP to manage Cartwright Gardens in line with Open Space Management plan once Gardens handed over

**Action:** UPP to offer two weeks free use of tennis courts to CLG once Gardens are handed over from Multiplex

## 8. Date for next meeting

Agreed for 17<sup>th</sup> January at Garden Halls

## 9. Any Other Business

Glen Fenemore-Jones appointed formally to CLG

**Minutes Approved (Chair):** .....

**Date:** .....